



## Trazza Fine Lebanese Food Job Description

**Job Title:** Production Worker

**Reports To:** Production Manager

**Summary:** Responsible for maintaining food safety practices which meet HACCP and FSMA standards and reflect the core values of Trazza Fine Lebanese Food. Works in a fast paced environment producing fresh hummus and other Lebanese food by performing the following duties.

**Duties and Responsibilities** include the following. Other duties may be assigned.

1. Executes daily production of batch tickets.\*
2. Responsible for production compliance with established GMP's, SOP's, and Hazard Analysis Critical Control Point (HACCP) plans.\*
3. Follows all established recipes and procedures for food safety and sanitization.\*
4. Contributes to working in a professional, productive, and respectful environment.\*
5. Maintains high production levels and a strong commitment to quality.\*
6. Follows established product specifications, including receiving and production, as well as all established systems to maintain consistency and integrity of product.\*
7. Reflects company core values by supporting the continuous improvement process and working with other staff to successfully implement new items.\*
8. Holds oneself and other team members accountable for fulfilling high-level food safety guidelines.\*
9. Participates in team meetings and stays up to date with regular team email announcements.\*
10. Contributes to a productive and positive work environment.\*
11. Identifies and communicates problems to supervisor in an accurate and timely manner to avoid potential hazards.\*
12. Maintains a clean work area at all times, and aids in post-shift sanitizing of food preparation space and receiving room.\*
13. Tests chemicals used for cleaning and sanitizing safely and properly, and regularly documents results in established verification logs.\*
14. Takes temperatures of products and record results on appropriate charts safely, accurately, and consistently.\*
15. Performs other duties as assigned.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Language Ability:**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

**Math Ability:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

**Reasoning Ability:**

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

**Computer Skills:**

To perform this job successfully, an individual should have knowledge of Internet software.

**Certificates and Licenses:**

Food Handler's Card

**Equipment:**

- Groen kettle
- Alto Shaam steamer
- Rational combi
- UWE and OHAUS scales
- Blixer Robot Couple blenders

**Knowledge, Skills and Other Abilities:**

- Time management
- Oral communication skills
- Professionalism
- Attention to detail
- Problem solving skills

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hands, and reach with hands and arms. The employee is frequently required to talk or hear, and taste or smell. The employee is occasionally required to climb or balance. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, ability to adjust focus, and ability to see color.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to work near moving mechanical parts, and toxic or caustic chemicals. The employee is frequently exposed to wet or humid conditions (non-weather), fumes or airborne particles, extreme cold (non-weather), and extreme heat (non-weather). The employee is occasionally exposed to work in high, precarious places.

The noise level in the work environment is usually loud.